

Donations to the Friends can be made at the Main Library and Manross Library whenever the libraries are open. Please place your donations in the designated locations: do not use the library book-return bins for donations.

At the **Main Library**, donation bins are located on the lower level, just beyond the double doors at the bottom of the main stairway. Carts are available at the circulation desk, and there is elevator access to the lower level.

At the **Manross Library**, donations may be made at the circulation desk.

The Friends gratefully accept donations of:

- Hardcover and paperback books
- Audio books
- Music CDs
- Movies on DVD and VHS
- Textbooks (no more than three years old)
- New or gently used copy paper boxes

Please refrain from donating books that have been wet or stored in a damp area: items that smell of mildew cannot be sold.

If you'd like us to send you a receipt for your donation, leave a note at the circulation desk with the following information:

- Your name and address
- The date of your donation
- A list of what was donated (the number of hardcovers, softcovers, CDs, etc. is sufficient)

If you have questions, or if you intend to make a large donation (more than ten boxes), please call 860-604-6819, or 860-748-5809.