

## **BRISTOL PUBLIC LIBRARY**

### **POLICY ON PUBLIC ACCESS TO COMPUTER USE AND INTERNET USE**

#### **Internet Access**

The Bristol Public Library provides free public access to the Internet. The library is unable to monitor or control the information accessed through the Internet and cannot be held responsible for its content or accuracy. As with other library materials, restriction of a child's access to the Internet is the responsibility of the parent/legal guardian.

#### **Rules for Use of Computers and Internet**

Patrons under 18 years of age who wish to use the Internet must have a parent or guardian complete a permission form.

"SAM" (Smart Access Manager™) software controls all public computer access and allows users equal time. SAM requires a library card number.

SAM keeps track of the amount of time each user is on the computer, and limits users to one (1) hour of use per day with a one (1) hour extension if no one is waiting for a computer. Your access time includes time to print & save files. Students needing additional time should speak to a librarian.

Computers are available from 8:30 a.m. to 7:45 p.m. Monday through Thursday, and 8:30 a.m. to 4:45 p.m., Friday and Saturday at the Bristol Library; 10:00 a.m. to 7:45 p.m. Monday through Thursday, and 9:00 a.m. to 4:45 p.m., Friday and Saturday at the Manross Memorial Library.

E-mailing is allowed but the library does not provide mailboxes or e-mail addresses.

Printing costs are \$.10 per page black/white and \$.25 color). The Library is not responsible for blank pages. Use Print Preview to check your copy.

Patrons may not download or copy files to the hard drive. Flash drives may be used or disks may be purchased for \$1.00 from the library.

The library cannot guarantee successful connections to or within the Internet.

Leave the computer exactly as you found it.

Internet access shall not be used to access or transmit any communication in any form (e.g., text, images, sound) which constitutes any material or performance that is "obscene" or "obscene as to minors" as those terms are defined in Section 53a-193 of the Connecticut General Statutes.

Library computers may not be used to commit any crime or offense, including, but not limited to, harassment, tampering with private communications, importing child pornography, gaining unauthorized access to a computer system, obtaining unauthorized computer services, interrupting computer services, or misusing computer system information. Library personnel may monitor patron use of the Internet to assure that library policies and procedures are being upheld.

Misuse, abuse or illegal use of the Internet will result in suspension of Internet and/or Library privileges. In addition, illegal activities involving the Library's Internet resources will be subject to prosecution by the appropriate authorities.

Cell phone use at the workstations is not allowed. Please use designated areas.